

Bank Reconciliation – pro forma

Prepared for: Westleton Parish Council

Financial year ending 31 March 2026

Prepared by: Richard Green, Clerk and RFO

Prepared on: 21 January 2026

For the period: 1 October – 31 December 2025 (Q3)

	£	£
Balances per bank statements as at 31 December 2025		
Unity Trust Bank - Current Account		NIL
Unity Trust Bank - Savings Account		NIL
Barclays Bank - Current Account		26,317.34
Barclays Bank - Savings Account		85,155.40
Less: Unpresented payments		(150.00)
Plus: Unbanked cash		NIL
Net balances as at 31 December 2025		<u><u>111,322.74</u></u>

The net balances reconcile with the cashbook for the period as follows:

Opening balances per cashbook as at 1 October 2025		94,094.33
Plus: Receipts for the period	55,385.46	
Less: Payments for the period	<u>(38,157.05)</u>	
Closing balances per cashbook as at 31 December 2025		<u><u>111,322.74</u></u>
Net difference		(0.00)

Approved by:

Signature:

Date: