

WESTLETON PARISH COUNCIL

Councillors are duly summoned to a **Meeting of Westleton Parish Council** to be held at 7.30pm on **Monday 27 November 2023** in the Village Hall, Westleton. Members of the public are entitled to attend.

Ian Haines
Parish Clerk

AGENDA

23/177 Introductory remarks and apologies for absence

23/178 Declaration of interests

Council members to declare possible interests they may have in any items on the agenda, either pecuniary or non-pecuniary and to consider requests of dispensation.

23/179 Contributions from members of the public

Members of the public who are present are not entitled to participate in the Council meeting but are invited to give their views on items on the agenda or raise other relevant issues for Council to note. (The time allowed: maximum of 3 minutes per speaker and up to 20 minutes in total for this item).

23/180 Pre Meeting Report from SCC Councillor

To receive a report from Cllr Richard Smith.

23/181 Pre Meeting Report from ESC Councillor

To receive a report from Cllr Paul Ashton.

23/182 Minutes of Previous Meeting

To confirm the minutes of the meeting held on 30 October 2023.

23/183 Matters Arising from the Minutes

23/184 Council Finances and Accounts

(a) Projected year-end figures & Draft Budget Precept for 2024/25 (to follow)

(b) Income 2023/24 To note income to date

(c) Expenditure 2023/24 To note expenditure to date

(d) Invoices and Payments –

To consider the following for payment:-

From	Item	Amount
Ian Haines	Clerk expenses (£62.34) & salary (£484.80) – Nov	£547.14
Dynamic Fireworks	New Years Day Fireworks Event	£1966.40
East Suffolk Services	Supply & installation of additional Fido bin for Minsmere Rd site	£327.92
East Suffolk Services	Dog Bin Emptying charge 19/9/23 – 31/3/24	£54.60
David Bracey	Annual Playground Safety Check	£156.00
Westleton Village Hall	Room Hire of Building (inc CAG mtgs)	£65.00
HJG Gardening	War Memorial Grass cut/feed - Oct	£50.00
Leiston Press	Dog Bin Stickers	£70.80
Warrior Fire & Rescue Service	Donation – attendance at New Year Day Bonfire Event	£150.00
Leiston Press	X350 copies of 20mph survey + envelopes	TBC

* Payment made by Debit Card

23/185 Feedback from Working Parties

- (a) **Common** – Cllr N Shearme to update.
- (b) **Community Field** - Cllr P Holmes to update.
To note the findings from the Annual Health & Safety Inspection.
- (c) **Car Parking** - Cllr B Banks to update.
- (d) **Allotments** - Cllr J Alexander to update.
- (e) **Affordable Housing** - Cllr C Fisher to update.

23/186 Planning applications

From	Item	Details

23/187 Other Planning Matters

23/188 B1125 Working Group

Feedback from meeting held on 15/11/23 - Cllr A Turner to report.

Update on 20mph Parish Survey.

23/189 Tree & Footpath Warden Report

Cllr I Webber to report.

23/190 Litter & Fido Waste Policy Review by East Suffolk Council

To consider the email/attachment dated 6/11/23 (previously circulated).

23/191 Correspondence to the Council

Any correspondence to be noted and considered.

Date	Details of Correspondence	Actions Taken/Required

23/192 Clerk – Local Government National Pay Award and Time Recording ***

Cllr A Turner to report.

23/193 Date of Next Meeting

To note that the Council next meets at 7.30pm on Monday 29 January 2024.

Exclusion of Press and Public (LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked***