

WESTLETON PARISH COUNCIL

The minutes of Westleton Parish Council at the meeting held at 7.30pm on Monday 22nd October 2018 in Westleton Village Hall.

Ian Haines

Clerk of the Council

There were Present

Cllr Ian Johnson (Chair), Cllr Arlette Smith (Vice Chair), Cllr Ian Alexander, Cllr Julian Alexander, Cllr Anthony Clough, Cllr Chris Freeman, Cllr Roy Jones, Cllr Roy Swindell, Cllr Nick Shearme

In Attendance

Cllr Michael Gower (SCDC) – for minutes 18/99 – 18/111 only, Ian Haines (Clerk)

PRE AGENDA MATTERS

Contributions from members of the public.

There were no members of the public present.

AGENDA

18/99 Introductory remarks and apologies for absence:

Apologies - Cllr Paul Holmes, Cllr Andrew Paige, Cllr R Smith (SCC)

18/100 Declaration of interests

Council members to declare possible interests they may have in any items on the agenda, either pecuniary or non-pecuniary and to consider requests of dispensation.

None.

18/101 Pre Agenda Report from SCC Councillor

Cllr Smith was not in attendance and no report was forthcoming.

18/102 Pre Meeting Report from from SCDC Councillor

Cllr Gower gave a brief update with regard to a recent meeting of the District Council's Sizewell Taskforce Group. Feedback was also given from a meeting of the Planning Committee which Cllr Gower had attended.

18/103 Minutes of Previous Meeting – 24 September 2018

It was **agreed** that the minutes of the meeting held on 24th September 2018 be accepted as a true record.

18/104 Matters Arising from the Minutes 24 September 2018

Tractor incident and speeding farm vehicles – Clerk reported that he had prepared a draft article and it was hoped that this would be published in the next edition of 'The Fisherman'. The Chair also reported that he had produced a letter to go out to local landowners/farmers on the subject of road safety. Cllr J Alexander again expressed concern about overgrown hedges along certain stretches of road and the Chair stated that he would build this into the same letter to draw attention.

Dragons teeth & roundels (Minute 18/85). Confirmation was given that the white lining had been completed and the Clerk stated that he had written to Cllr Smith thanking him for his assistance in the matter.

A letter had also been received from Coastal Accessible Transport Services Ltd thanking for the Parish Council's donation of £50 (minute 18/90 refers).

In relation to minute 18/92, the Clerk also confirmed that the sickles were on order and the new dog waste bin should be installed that week. Cost of the latter was £191 + VAT.

18/105 Council Finances and Accounts

(a) Income

Half year Precept of £6,000 received on 28/9/18.

(b) Expenditure

Expenditures to date were acknowledged and approved. Clerk advised of amendment to entry 40 which should show final figure as £132.48.

(c) Invoices and Payments

The following invoices and donations were **agreed** for payment:-

From	Item	Amount
I.Alexander	Print/stationary supplies (Viking supplies) for Westleton Housing Needs Survey	£89.35
Westcotec	Repairs to Vehicle Activated Sign + delivery	£103.80
Community Action Suffolk	Suffolk One website annual subscription	£60.00
Westleton Village Hall	Hire of village hall – June – Aug 2018	£63.00
Ian Haines	Clerks expenses (£28.60) & salary (£414.00) October	£442.60
Royal British Legion	Donation to Poppy appeal	£50.00
Leiston Citizens Advice Bureau	Donation	£50.00
R.J.Pryce Ltd	Sickles (x6) for Common	£102.60
EPS Transfers	A1 size poster for Community Field	£24.00

Clerk reported that he intended to query an invoice received from Premier Toilet Hire relating to a charge which had been made for the hire of a portaloos on The Common and would report back on this to the next meeting.

(d) Quarterly Projection

Statement circulated showing projected available funds as at financial year end.

18/106 Planning applications

From	Item	Details
Westleton House, The Street Westleton	DC/18/3663/FUL	Erection of new dwelling to replace existing garage and outbuilding on land to the rear.

The Parish Council had requested an extension of time to consider this application given the sensitivity of the site and previous history involved.

Agreed (unanimous) That strong objection be registered in respect of this latest application – the formal basis of which and the reasons for opposition having been circulated as a draft submission prior to the meeting.

From	Item	Details
Fen Lodge Fenstreet Road Westleton	DC/18/4026/FUL	Demolition of conservatory, rear single storey ext, refurb & remodel existing bungalow.

Agreed no objections.

From	Item	Details
High Croft Darsham Road Westleton	DC/18/4044/FUL	Erection of tree house.

Agreed: No objections

From	Item	Details
Vine Cottage The Hill Westleton	DC/18/4258/TCA	Removal of Yew tree.

Agreed: No objections

18/107 Community Field

New noticeboard has been erected at the main entrance – this will show opening times etc.

Community Payback Team are set to be on site over the weekend of 3 & 4 November.

The latest independent safety survey has been received following the annual inspection. Details will be discussed at the next meeting of the Advisory Group. Consideration also to be given to the planting of 18 trees as contribution to mark the 100-year anniversary of the end of World war (see minute 18/93).

Cllr Swindell also reported that a section of the perimeter hedge had recently been cut, although there were still other border areas which required attention.

18/108 Common

Feedback from the last meeting of the Common Advisory Group held on 19/10/18.

Noted that recent damage incurred to one of the poles in the vicinity of the main car park but repairs have been carried out.

Work with regard to birch tree stubs removal and installation of new handrail for Black Slough steps being co-ordinated by Cllr C Freeman.

Cllr Jones also referred to the geological information panel about 'Westleton's Pebbles' which GeoSuffolk, in cooperation with the Suffolk Coast & Heaths AONB, were planning to instal on the Common to act as a focal point - see previous minute 18/31. The design was complimented by all present.

18/109 Tree Warden Report

Cllr Clough reported that the Arboriculture Manager from Norse had still not come back over a date to carry out an inspection of the trees in the village. Cllr Gower offered assistance in chasing up this matter.

18/110 Parish Map

Agreed that the Clerk ascertain further information with regard to the exact specification involved.

18/111 Local Housing Needs

Cllr I Alexander advised that, so far, 70 completed questionnaires had been received following delivery of the survey. The data will be analysed and it was anticipated that the first draft containing the findings will be available by January – with the final report due to be published in March 2019.

18/112 SALC

Noted that the SALC AGM is due to be held on 6/11/18.

18/113 Sizewell

Latest Sizewell C update report and TEAGS bulletin/s had been circulated for information.

18/114 VAS

Cllr Swindell reported that there had been some problems in downloading data and so there was no report this time round.

18/115 Love Lane

Further to the report given to the last meeting, the Clerk advised that he had been back to SCC Highways with regard to the quote they had provided for erecting two signs at either end of Love Lane. The response received indicated that they were not prepared to reduce the price (£1,074.05).

Given this position, it was **agreed** to no longer pursue as the Parish Council could not justify on cost grounds. Clerk to write to residents who had been affected in order to inform them of the outcome.

18/116 Remembrance Sunday

Arrangements concerning the forthcoming service were discussed.

18/117 Correspondence

No updates this time round. Noted that 'Round Robin' circulation has been reduced in number based on preferences expressed.

18/118 – Change of Date of Next Meeting

It was **agreed** that the date for the next Parish Council should be moved to Monday, 3 December 2018 at 7.30pm.